Corporate Internal Investigations and Fraud Prevention Training Course



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4100 € (Per Person)

Ref: #SM4739_281826

Course Introduction / Overview:

This comprehensive course provides a deep dive into the critical disciplines of corporate internal investigations and proactive fraud prevention. In today's complex business environment, organizations face unprecedented risks from internal and external threats, making robust investigative capabilities and a strong anti-fraud culture essential for survival and integrity. This program is meticulously designed to equip professionals with the skills to conduct fair, thorough, and legally sound internal investigations while implementing effective fraud detection and prevention strategies. Drawing on established principles, such as those outlined by Dr. Joseph T. Wells in his seminal work, "Corporate Fraud Handbook: Prevention and Detection," the curriculum integrates theoretical knowledge with practical application. Participants will explore the entire lifecycle of an investigation, from initial allegation to final reporting and remediation. BIG BEN Training Center has developed this course to empower your team to protect corporate assets, ensure regulatory compliance, maintain stakeholder trust, and foster an ethical workplace environment by mastering modern investigative techniques and fraud risk management.

Target Audience / This training course is suitable for:

- Internal Auditors and Audit Managers.
- Compliance Officers and Managers.
- Human Resources Professionals and Business Partners.
- In-house Legal Counsel and Paralegals.
- Corporate Security and Loss Prevention Specialists.
- Risk Management Professionals.
- Forensic Accountants and Investigators.
- Ethics and Conduct Officers.
- Senior Management and Department Heads.
- Anyone tasked with conducting or overseeing workplace investigations.

Target Sectors and Industries:

- Banking, Financial Services, and Insurance.
- Healthcare and Pharmaceuticals.
- Retail and Consumer Goods.
- Manufacturing and Supply Chain.
- Telecommunications and Technology.
- Energy, Oil, and Gas.
- Governmental Agencies and Public Sector Organizations.
- Non-Profit and Charitable Organizations.
- Construction and Real Estate.
- Professional Services and Consulting Firms.

Target Organizations Departments:

- Internal Audit Department.
- Legal and Corporate Counsel Department.
- Human Resources Department.
- Compliance and Ethics Department.
- Finance and Accounting Department.
- Corporate Security and Loss Prevention Department.
- Risk Management Department.
- Procurement and Operations Department.
- Information Technology and Cybersecurity Department.

Course Offerings:

By the end of this course, the participants will have able to:

- Develop and implement a structured framework for conducting internal investigations.
- Master effective and legally compliant interviewing and interrogation techniques.
- Identify and analyze various types of corporate fraud, including asset misappropriation and financial statement fraud.
- Properly collect, preserve, and document evidence to maintain the chain of custody.

- Utilize data analytics and forensic accounting principles to detect financial red flags.
- Write clear, concise, and objective investigative reports that support decision-making.
- Understand the legal and ethical considerations governing internal investigations.
- Design and implement a robust fraud prevention program and anti-fraud controls.
- Assess fraud risks within the organization and develop mitigation strategies.
- Promote an ethical culture that discourages misconduct and encourages reporting.
- Effectively manage whistleblower complaints and protect against retaliation.
- Present investigative findings to senior management and legal counsel with confidence.

Course Methodology:

The training methodology at BIG BEN Training Center is designed to be highly interactive, engaging, and practical, ensuring that participants can immediately apply their learning in a real-world context. We move beyond traditional lectures to create an immersive learning environment. The course heavily relies on the analysis of real-world case studies, allowing participants to dissect complex investigations and understand the nuances of fraud schemes. A significant portion of the training is dedicated to hands-on exercises, including role-playing scenarios for witness interviews and group workshops on developing fraud risk assessments. These interactive sessions foster collaborative problem-solving and allow participants to practice their skills in a safe and controlled setting. Our expert instructors facilitate dynamic group discussions, encouraging the sharing of experiences and diverse perspectives. Participants will receive constructive feedback throughout the course, helping them to refine their investigative techniques and strategic thinking. This blended approach of expert instruction, practical application, and peer-to-peer learning ensures a comprehensive and lasting educational experience.

Course Agenda (Course Units):

Unit One: Foundations of Corporate Investigations and Fraud

- Introduction to Corporate Internal Investigations.
- The Legal and Regulatory Framework for Investigations.
- Understanding the Fraud Triangle: Pressure, Opportunity, and Rationalization.
- Common Types of Occupational Fraud and Abuse.
- The Role and Responsibilities of an Investigator.
- Establishing Investigation Predication and Objectives.
- Ethical Principles and Maintaining Objectivity in Investigations.

Unit Two: The Investigation Process and Evidence Management

- Planning and Scoping the Investigation.
- Developing an Investigation Plan and Timeline.
- Techniques for Gathering Physical and Documentary Evidence.
- Introduction to Digital Forensics and Electronic Evidence.
- Maintaining the Chain of Custody for All Evidence.
- Conducting Covert and Overt Surveillance Legally.
- Managing Whistleblower Hotlines and Initial Allegations.

Unit Three: Advanced Interviewing and Information Gathering

- The Psychology of Interviewing and Interrogation.
- Planning and Structuring an Investigative Interview.
- Building Rapport and Active Listening Skills.
- Techniques for Detecting Deception and Veracity Assessment.
- The Cognitive Interview Technique for Eliciting Information.
- Handling Difficult, Hostile, and Uncooperative Witnesses.
- Documenting Interviews and Taking Witness Statements.

Unit Four: Financial Fraud Detection and Data Analysis

- Fundamentals of Forensic Accounting for Investigators.
- Identifying Red Flags in Financial Statements and Records.
- Analyzing Common Fraud Schemes: Procurement, Payroll, and Expense Reimbursement.
- Using Data Analytics to Proactively Detect Anomalies.
- Tracing Illicit Transactions and Asset Misappropriation.
- Understanding Anti-Money Laundering (AML) Concepts.
- Reviewing and Analyzing Business and Email Communications.

Unit Five: Reporting, Resolution, and Proactive Prevention

- Structuring and Writing a Formal Investigative Report.
- Presenting Findings to Management and Legal Counsel.
- Working with Law Enforcement and External Auditors.
- Implementing Disciplinary and Remedial Actions.
- Developing and Strengthening Internal Controls to Prevent Recurrence.
- Conducting a Corporate Fraud Risk Assessment.
- Building a Proactive Anti-Fraud Culture within the Organization.

FAQ:

Qualifications required for registering to this course?

There are no requirements.

How long is each daily session, and what is the total number of training hours for the course?

This training course spans five days, with daily sessions ranging between 4 to 5 hours, including breaks and interactive activities, bringing the total duration to 20 - 25 training hours.

Something to think about:

In an era of increasing digital transformation and remote work, how must traditional investigative techniques evolve to effectively address sophisticated cyber-enabled fraud schemes?

What unique qualities does this course offer compared to other courses?

This course distinguishes itself by offering a holistic and integrated approach that seamlessly blends reactive investigative skills with proactive prevention strategies. While many programs focus narrowly on either fraud detection or investigation procedures, this curriculum is built on the principle that a truly effective corporate integrity program must master both. We move beyond purely theoretical discussions to immerse participants in practical, real-world scenarios that mirror the complexities they face in their roles. The emphasis is not just on what to do, but how to do it ethically, legally, and effectively. A key differentiator is our focus on the human element of investigations, with an entire unit dedicated to the psychology of interviewing and detecting deception, a critical skill often overlooked. Furthermore, the course integrates modern data analysis techniques with traditional forensic accounting, preparing participants for the data-driven nature of contemporary financial investigations. By combining legal principles, psychological insights, and financial acumen, this training provides a multi-disciplinary toolkit, empowering professionals not only to resolve current issues but also to build a resilient organizational culture that actively deters future misconduct.