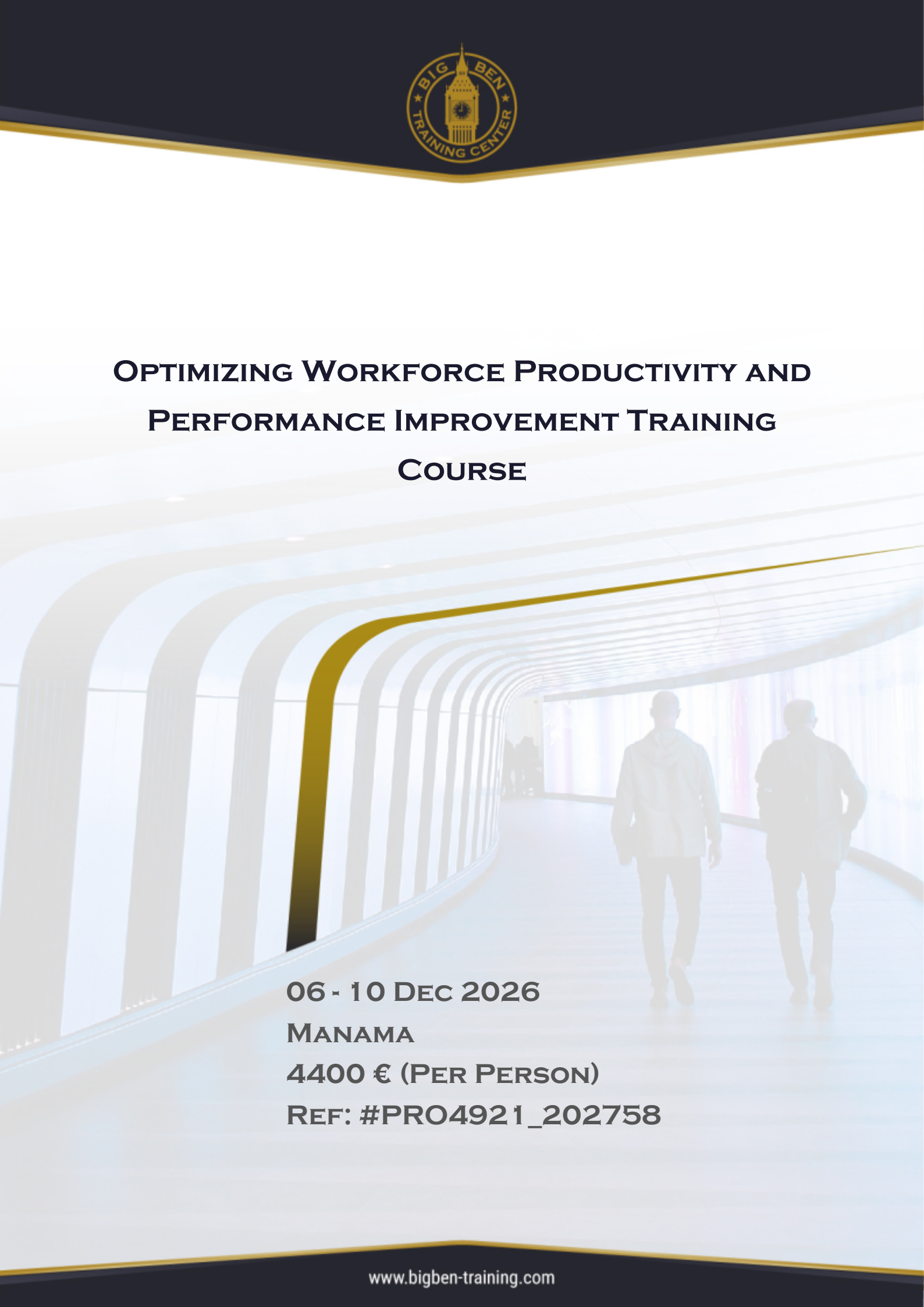
Optimizing Workforce Productivity and Performance Improvement Training Course



06 - 10 Dec 2026

Manama

4400 € (Per Person)

Ref: #PRO4921_202758

Course Introduction / Overview:

In today's dynamic business landscape, achieving and sustaining high workforce productivity and continuous performance improvement are paramount for organizational success. This comprehensive training course, offered by BIG BEN Training Center, delves into the strategic and practical aspects of enhancing human capital effectiveness. Participants will explore advanced methodologies for productivity analysis, moving beyond superficial metrics to uncover the underlying drivers of performance. Drawing insights from renowned management thinkers like Peter F. Drucker, particularly his seminal work "The Effective Executive," the course emphasizes the critical role of strategic planning, data-driven decision-making, and fostering a culture of operational excellence. It provides a holistic framework for identifying performance gaps, implementing targeted interventions, and measuring the impact of improvement initiatives. Through a blend of theoretical foundations and practical application, attendees will master techniques for optimizing workflows, boosting employee engagement, and leveraging modern analytics to drive sustainable growth and competitive advantage. BIG BEN Training Center is committed to equipping professionals with the expertise to transform their organizations into highly efficient and high-performing entities.

Target Audience / This training course is suitable for:

- Human Resources Managers and Specialists.
- Operations Managers and Directors.
- Team Leaders and Supervisors.
- Project Managers.
- Business Analysts and Consultants.
- Department Heads and Senior Executives.
- Performance Management Specialists.
- Organizational Development Professionals.

Target Sectors and Industries:

- Manufacturing and Production.
- Technology and Software Development.
- Healthcare and Pharmaceuticals.
- Financial Services and Banking.
- Retail and E-commerce.
- Public Administration and Government Agencies.
- Consulting and Professional Services.
- Logistics and Supply Chain Management.

Target Organizations Departments:

- Human Resources Department.
- Operations Department.
- Project Management Office.
- Strategy and Planning Department.
- Quality Assurance Department.
- Business Development Department.
- Finance Department.
- Information Technology Department.

Course Offerings:

By the end of this course, the participants will have able to:

- Analyze current workforce productivity levels and identify key performance gaps.
- Develop and implement data-driven strategies for performance improvement.
- Design effective performance management systems aligned with organizational goals.
- Utilize Key Performance Indicators (KPIs) to measure and monitor productivity.
- Foster a culture of continuous improvement and operational excellence.
- Optimize workflows and business processes for enhanced efficiency.
- Implement change management techniques to ensure successful adoption of new initiatives.
- Leverage HR analytics and workforce data for strategic decision-making.
- Enhance employee engagement and motivation to drive higher performance.
- Create actionable plans for sustainable productivity gains within their organizations.

Course Methodology:

BIG BEN Training Center employs a highly interactive and experiential training methodology designed to maximize learning and practical application. This course integrates a variety of proven techniques, including dynamic presentations, group discussions, and collaborative workshops, ensuring active participant engagement. Real-world case studies from diverse industries will be analyzed to illustrate key concepts and demonstrate successful performance improvement strategies. Participants will engage in practical exercises and simulations, allowing them to apply newly acquired knowledge in a controlled environment and develop actionable frameworks. Peer collaboration and group activities will facilitate the exchange of insights and best practices among attendees, enriching the learning experience. The methodology emphasizes practical application, encouraging participants to develop personalized action plans for implementing productivity and performance improvements within their own organizations. Regular feedback sessions will be incorporated to reinforce learning and address specific challenges, ensuring that each participant gains a deep understanding and the confidence to drive significant organizational change.

Course Agenda (Course Units):

Unit One: Foundations of Workforce Productivity

- Understanding productivity concepts and metrics.
- Identifying factors influencing workforce performance.
- Introduction to performance analysis frameworks.
- Setting clear objectives and key results (OKRs).
- The role of leadership in fostering productivity.
- Assessing current organizational productivity levels.
- Developing a productivity baseline.

Unit Two: Data-Driven Performance Analysis

- Collecting and analyzing workforce data.
- Utilizing HR analytics for performance insights.
- Identifying performance gaps and root causes.
- Benchmarking best practices in productivity.
- Understanding the impact of technology on performance.
- Forecasting future workforce needs and trends.
- Ethical considerations in performance data management.

Unit Three: Designing Performance Improvement Strategies

- Developing targeted interventions for productivity enhancement.
- Implementing lean principles and Six Sigma methodologies.
- Optimizing workflows and business processes.
- Leveraging automation and digital tools.
- Strategies for employee engagement and motivation.
- Building a culture of continuous improvement.
- Change management for performance initiatives.

Unit Four: Performance Management and Development

- Establishing effective performance management systems.
- Setting meaningful Key Performance Indicators (KPIs).
- Conducting impactful performance reviews and feedback sessions.
- Developing talent through skill enhancement programs.
- Coaching and mentoring for sustained performance.
- Addressing underperformance and fostering accountability.
- Succession planning and career path development.

Unit Five: Sustaining and Measuring Performance Excellence

- Monitoring and evaluating performance improvement initiatives.
- Calculating return on investment (ROI) for productivity programs.
- Creating a framework for ongoing performance audits.
- Integrating performance improvement into strategic planning.
- Future trends in workforce productivity and AI.
- Developing a personal action plan for implementation.
- Leading organizational change for sustained excellence.

FAQ:

Qualifications required for registering to this course?

There are no requirements.

How long is each daily session, and what is the total number of training hours for the course?

This training course spans five days, with daily sessions ranging between 4 to 5 hours, including breaks and interactive activities, bringing the total duration to 20 - 25 training hours.

Something to think about:

In an era of rapid technological advancement and evolving work models, how can organizations proactively design performance frameworks that not only measure but also intrinsically foster human potential and adaptability?

What unique qualities does this course offer compared to other courses?

This training course distinguishes itself through a holistic and strategically aligned approach to workforce productivity and performance improvement. Unlike programs that merely focus on tools, this course delves into the foundational principles of organizational effectiveness, emphasizing data-driven insights and actionable frameworks. Participants will gain a deep understanding of how to analyze complex performance challenges, moving beyond superficial symptoms to address root causes. The curriculum is meticulously designed to integrate contemporary concepts such as HR analytics, lean methodologies, and change management, providing a comprehensive toolkit for sustainable improvement. We prioritize the development of leadership capabilities to drive continuous improvement and foster a culture of high performance, rather than just implementing isolated techniques. The emphasis is on practical application through real-world examples and strategic alignment, ensuring that participants can immediately translate learning into tangible organizational benefits. This course empowers professionals to become architects of lasting change, enhancing human potential and driving organizational success