



# **ISO 37001 Anti-Bribery Management System Implementation Training Course**

**Ref: #ISO6950**



## **Course Introduction / Overview:**

In today's globalized economy, the risks associated with bribery and corruption are more significant than ever, posing severe legal, financial, and reputational threats to organizations. This training course provides a comprehensive and practical guide to implementing an Anti-Bribery Management System (ABMS) based on the internationally recognized ISO 37001 standard. The course moves beyond theoretical knowledge to equip participants with the skills needed to establish, implement, maintain, and continually improve a robust anti-bribery framework. We will explore the core principles of the standard, drawing on insights from leading thinkers in the field of anti-corruption, such as Robert Klitgaard, who famously defined the dynamics of corruption. Participants will learn to conduct bribery risk assessments, implement proportional controls, and foster an organizational culture of integrity. BIG BEN Training Center has designed this program to be highly interactive, ensuring that attendees can apply the concepts directly to their organizational context. By mastering the requirements of ISO 37001, professionals can lead their organizations in demonstrating a clear commitment to ethical business practices, thereby enhancing stakeholder confidence and building a sustainable, resilient enterprise free from the taint of corruption.

## **Target Audience / This training course is suitable for:**



- Compliance Officers and Managers.
- Internal and External Auditors.
- Legal Counsel and Corporate Lawyers.
- Risk Management Professionals.
- Procurement and Supply Chain Managers.
- Human Resources Managers.
- Senior Management and Board Members.
- Individuals responsible for implementing or managing an ABMS.
- Consultants specializing in corporate governance and ethics.

### **Target Sectors and Industries:**

- Financial Services and Banking.
- Construction and Engineering.
- Oil, Gas, and Energy Sector.
- Pharmaceuticals and Healthcare.
- Telecommunications and Technology.
- Manufacturing and Heavy Industry.
- Government Agencies and Public Sector Organizations.
- Professional Services and Consulting Firms.
- Transportation and Logistics.

### **Target Organizations Departments:**



- Legal and Compliance Department.
- Internal Audit and Control.
- Risk Management Department.
- Procurement and Contracts.
- Human Resources.
- Finance and Accounting.
- Sales and Business Development.
- Corporate Governance and a Board of Directors.

## **Course Offerings:**

By the end of this course, the participants will have able to:

- Interpret the requirements of the ISO 37001 standard in a practical context.
- Develop and implement a comprehensive anti-bribery policy.
- Conduct a thorough bribery risk assessment for the organization.
- Establish and manage appropriate anti-bribery controls and procedures.
- Plan and execute due diligence on business associates and projects.
- Lead the implementation of an ABMS project from start to finish.
- Monitor, measure, and review the performance of the ABMS.
- Prepare the organization for an ISO 37001 certification audit.
- Foster a culture of integrity and ethical conduct within the organization.
- Manage non-conformities and drive continual improvement of the ABMS.

## **Course Methodology:**



The training methodology at BIG BEN Training Center is designed to provide a dynamic and immersive learning experience that extends beyond traditional lectures. This course utilizes a blended approach, combining expert-led instruction with interactive workshops, practical case studies, and collaborative group exercises. Participants will engage with real-world scenarios that challenge them to apply the principles of ISO 37001 to complex business situations, from conducting due diligence on high-risk third parties to investigating potential bribery incidents. Our experienced instructors facilitate discussions that encourage the sharing of diverse perspectives and organizational challenges. The program emphasizes hands-on application, with dedicated sessions for developing key documents like an anti-bribery policy and a risk assessment matrix. Continuous feedback is provided throughout the course to ensure participants are building confidence in their ability to implement and manage an effective Anti-Bribery Management System. The learning environment is structured to be supportive and engaging, ensuring that every participant leaves with both the knowledge and the practical skills to make a tangible impact in their organization.

## **Course Agenda (Course Units):**

### **Unit One: Foundations of Anti-Bribery Management and ISO 37001**



- Understanding Bribery and Corruption in a Global Context.
- Overview of International Anti-Bribery Legislation (e.g., FCPA, UK Bribery Act).
- Introduction to the ISO 37001:2016 Standard and its Structure.
- Key Terminology and Definitions within the Standard.
- The Business Case for Implementing an Anti-Bribery Management System (ABMS).
- Understanding the Context of the Organization (Clause 4).
- The Plan-Do-Check-Act (PDCA) Cycle in the Context of ABMS.

## **Unit Two: Leadership, Planning, and Policy Development**

- The Role of Top Management and Leadership Commitment (Clause 5).
- Establishing and Communicating the Anti-Bribery Policy.
- Defining Roles, Responsibilities, and Authorities within the ABMS.
- Actions to Address Risks and Opportunities (Clause 6).
- Conducting a Comprehensive Bribery Risk Assessment.
- Setting Anti-Bribery Objectives and Planning to Achieve Them.
- Integrating the ABMS with Other Management Systems.

## **Unit Three: Implementing Operational Controls and Due Diligence**

- Operational Planning and Control (Clause 8).
- Implementing Financial Controls to Mitigate Bribery Risk.
- Implementing Non-Financial Controls (e.g., Procurement, Operations).
- Conducting Due Diligence on Projects and Business Associates.
- Managing Gifts, Hospitality, Donations, and Similar Benefits.
- Raising Concerns and the Importance of Whistleblowing Mechanisms.
- Investigating and Dealing with Bribery Incidents.

## **Unit Four: Performance Evaluation and Internal Auditing**



- Monitoring, Measurement, Analysis, and Evaluation (Clause 9).
- Developing Key Performance Indicators (KPIs) for the ABMS.
- Planning and Conducting Internal Audits of the ABMS.
- The Role and Competencies of an Internal Auditor.
- Reporting Audit Findings and Ensuring Follow-up.
- Conducting Management Reviews of the ABMS.
- Analyzing Data to Identify Trends and Areas for Improvement.

### **Unit Five: Improvement and Preparation for Certification**

- Managing Nonconformity and Corrective Action (Clause 10).
- The Principles of Continual Improvement for the ABMS.
- Documenting and Maintaining ABMS Information.
- Preparing for the Stage 1 and Stage 2 Certification Audits.
- Interacting with Certification Bodies and Auditors.
- Maintaining and Enhancing the ABMS Post-Certification.
- Course Review, Final Q&A, and Action Planning.

### **FAQ:**

#### **Qualifications required for registering to this course?**

There are no requirements.

#### **How long is each daily session, and what is the total number of training hours for the course?**

This training course spans five days, with daily sessions ranging between 4 to 5 hours, including breaks and interactive activities, bringing the total duration to 20 - 25 training hours.

#### **Something to think about:**



Beyond regulatory compliance, how can an effectively implemented ISO 37001 ABMS transform an organization's ethical culture and create a sustainable competitive advantage?

## **What unique qualities does this course offer compared to other courses?**

This course distinguishes itself by focusing intensely on the practical application and strategic integration of the ISO 37001 standard, rather than merely reciting its clauses. While other programs may provide a theoretical overview, our curriculum is built around a pragmatic, implementation-centric framework. We delve into the nuanced complexities of conducting a meaningful bribery risk assessment, a process that is often oversimplified, and provide participants with robust methodologies to identify and prioritize risks specific to their operational context. The course emphasizes the development of proportional controls, ensuring that the anti-bribery measures are not only compliant but also commercially viable and effective. Through a series of in-depth case studies drawn from diverse industries, participants learn to navigate the grey areas of corporate ethics, such as managing gifts and hospitality in different cultural settings. The pedagogy moves beyond compliance as a box-ticking exercise, reframing the ABMS as a strategic tool for building organizational resilience, enhancing brand reputation, and fostering a deeply embedded culture of integrity that becomes a true competitive differentiator in the global marketplace.